



10 May 2023

Dear Councillor,

Your attendance is requested at an Ordinary Council Meeting of the Blayney Shire Council to be held in the Chambers, Blayney Shire Community Centre on Tuesday, 16 May 2023 at 6.00pm for consideration of the following business -

- (1) Livestreaming Video and Audio Check
- (2) Acknowledgement of Country
- (3) Recording of Meeting Statement
- (4) Apologies for non-attendance
- (5) Disclosures of Interest
- (6) Public Forum
- (7) Mayoral Minute
- (8) Confirmation of Minutes - Ordinary Council Meeting held on 18.04.23
- (9) Matters arising from Minutes
- (10) Notices of Motion
- (11) Reports of Staff
 - (a) Executive Services
 - (b) Corporate Services
 - (c) Infrastructure Services
 - (d) Planning and Environmental Services
- (12) Closed Meeting

Mark Dicker
General Manager

Meeting Calendar 2023

May

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	16 May 2023	Council Meeting	Community Centre
9.00am	18 May 2023	Audit, Risk and Improvement Committee Meeting	Community Centre
9.00am	25-26 May 2023	Central NSW JO Board Meeting	Canberra
9.00am	26 May 2023	Country Mayors Meeting	Sydney

June

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	6 June 2023	Council Meeting	Community Centre
8.30am	9 June 2023	Mining and Energy Related Councils Meeting	Dubbo
10.00am	9 June 2023	Traffic Committee Meeting	Community Centre
6.00pm	27 June 2023	Council Meeting	Community Centre

July

<u>Time</u>	<u>Date</u>	<u>Meeting</u>	<u>Location</u>
6.00pm	18 July 2023	Council Meeting	Community Centre

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HELD ON TUESDAY 16 MAY 2023

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LIVE STREAMING OF COUNCIL MEETINGS

In accordance with the Blayney Shire Council Code of Meeting Practice, this meeting will be recorded for the purpose of the live streaming function via our YouTube channel. The audio and visual live stream and recording, will allow members of the public to view proceedings via the Internet without the need to attend Council meetings. The objective of this service is to eliminate geographic and other access barriers for the community wishing to learn more about Council's decision making processes.

By speaking at the Council Meeting you agree to be livestreamed and recorded. Please ensure that if and when you speak at this Council Meeting that you ensure you are respectful to others and use appropriate language at all times.

Whilst Council will make every effort to ensure that live streaming is available, it takes no responsibility for, and cannot be held liable for technical issues beyond its control. Technical issues may include, but are not limited to the availability or quality of the internet connection, device failure or malfunction, unavailability of YouTube or power outages.

Live streams and archived recordings are a free public service and are not an official record of Council meetings. Recordings will be made of all Council meetings (excluding confidential items) and published to YouTube the day after the meeting. For a copy of the official public record, please refer to Council's Business Papers and Minutes page on Council's website.

Council does not accept any responsibility for any verbal comments made during Council meetings which may be inaccurate, incorrect, defamatory, or contrary to law and does not warrant nor represent that the material or statements made during the streamed meetings are complete, reliable, accurate or free from error.

Live streaming is primarily set up to capture the proceedings of the Council meeting and members of the public attending a Council meeting need to be aware they may be recorded as part of the proceedings.

01) MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 18 APRIL 2023**Department:** Executive Services**Author:** General Manager**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** GO.ME.3**Recommendation:**

That the Minutes of the Ordinary Council Meeting held on 18 April 2023, being minute numbers 2304/001 to 2304/013 be confirmed.

MINUTES OF THE BLAYNEY SHIRE COUNCIL ORDINARY MEETING HELD IN THE CHAMBERS, BLAYNEY SHIRE COUNCIL COMMUNITY CENTRE, ON 18 APRIL 2023, COMMENCING AT 6.00PM

Present: Crs S Ferguson (Mayor), A Ewin, C Gosewisch, J Newstead, M Pryse Jones, B Reynolds and D Somerville (Deputy Mayor)

General Manager (Mr M Dicker), Acting Director Corporate Services (Mrs T Irlam), Director Infrastructure Services (Mr J Hogan), Director Planning & Environmental Services (Mr A Muir) and Administration Officers (Mrs J Evans and Mrs N Smith)

ACKNOWLEDGEMENT OF COUNTRY**RECORDING OF MEETING STATEMENT****APOLOGIES**

Nil

DISCLOSURES OF INTEREST

Nil

MAYORAL MINUTE**MAYORAL MINUTE - BATHURST ELECTORATE 2023 NSW LOCAL WOMAN OF THE YEAR****2304/001****RESOLVED**

That Council acknowledge and congratulate Gwenda Stanbridge who has been named Bathurst Electorate 2023 NSW Local Woman of the Year.

(Ferguson/Ewin)
CARRIED

CONFIRMATION OF MINUTES**MINUTES OF THE PREVIOUS COUNCIL MEETING HELD 21 MARCH 2023****2304/002****RESOLVED**

That the Minutes of the Ordinary Council Meeting held on 21 March 2023, being minute numbers 2303/001 to 2303/027 be confirmed.

(Newstead/Gosewisch)

CARRIED**MATTERS ARISING FROM THE MINUTES**

Nil

EXECUTIVE SERVICES REPORTS**QUESTIONS TAKEN ON NOTICE AT THE PREVIOUS COUNCIL MEETING HELD 21 MARCH 2023****2304/003****RESOLVED**

That the questions taken on notice at the Ordinary Council Meeting held on 21 March 2023 and the subsequent response be received and noted.

(Somerville/Reynolds)

CARRIED**QUARTERLY OUTSTANDING RESOLUTION REPORT****2304/004****RESOLVED**

That Council note the Outstanding Resolution Report to March 2023.

(Somerville/Ewin)

CARRIED**RISK, WORK HEALTH AND SAFETY QUARTERLY REPORT****2304/005****RESOLVED**

That Council receive and note the Risk, Work Health and Safety report for the quarter 1 January 2023 to 31 March 2023.

(Pryse Jones/Newstead)

CARRIED**RECONNECTING REGIONAL NSW COMMUNITY EVENT PROGRAM UPDATE****2304/006****RESOLVED**

That Council note the report on the Reconnecting Regional NSW Community Events Program.

(Newstead/Gosewisch)

CARRIED

**TOURISM DEVELOPMENT PROGRAM APPLICATION
RESOLVED****2304/007**

That Council approve \$2,000 to the Newbridge Progress Association for the Newbridge Winter Solstice.

(Ewin/Pryse Jones)

CARRIED**CORPORATE SERVICES REPORTS****REPORT OF COUNCIL INVESTMENTS AS AT 31 MARCH
2023****2304/008****RESOLVED**

1. That the report indicating Council's investment position as at 31 March 2023 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

(Somerville/Newstead)

CARRIED**INFORMATION TECHNOLOGY QUARTERLY REPORT
RESOLVED****2304/009**

That Council receive and note the Information Technology report for the January to March 2023 quarter.

(Pryse Jones/Gosewisch)

CARRIED**INFRASTRUCTURE SERVICES REPORTS****ROAD CLOSURE - BLAKE STREET MILLTHORPE
RESOLVED****2304/010**

That Council extend temporary regulation of traffic on Blake Street, Millthorpe between Park and William Streets, and William and George Streets, for a period of 12 months in accordance with section 122 of the Roads Act 1993.

(Pryse Jones/Gosewisch)

CARRIED**DIRECTOR INFRASTRUCTURE SERVICES MONTHLY
REPORT****2304/011****RESOLVED**

That the Director Infrastructure Services Monthly Report for April 2023 be received and noted.

(Pryse Jones/Newstead)

CARRIED

**MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD 6
APRIL 2023****2304/012****RESOLVED**

That Council:

1. Receive and note the minutes of the Blayney Traffic Committee Meeting, held on Friday 6 April 2023.
2. Endorse the Traffic Management Plan for the Newbridge Winter Solstice, to be staged on 24 June 2023 on Trunkey Street Newbridge as a Class 2 event, subject to the conditions detailed in the Director Infrastructure Services' Report.
3. Install R5-400 (L&R) "No Stopping" signs on both sides of Binstead Street, Blayney from Hawke Street intersection and from the exit of the fuel station for 20m.

(Newstead/Gosewisch)

CARRIED**PLANNING AND ENVIRONMENTAL SERVICES REPORTS****DEVELOPMENT ASSESSMENT QUARTERLY REPORT****2304/013****RESOLVED**

That the development assessment quarterly report be received and noted.

(Pryse Jones/Gosewisch)

CARRIED

There being no further business, the meeting concluded at 6:57pm.

The Minute Numbers 2304/001 to 2304/013 were confirmed on 16 May 2023 and are a full and accurate record of proceedings of the Ordinary Meeting held on 18 April 2023.

Cr S Ferguson
MAYOR

Mr M Dicker
GENERAL MANAGER

02) NOTICE OF MOTION - EXTENSION OF THE BATHURST BULLET TRAIN SERVICE

Department: Executive Services

Author: Councillor Reynolds

CSP Link: 1. Maintain and Improve Public Infrastructure and Services

File No: TT.SR.1

The following Notice of Motion has been received from Councillor Reynolds;

Motion:

That Council:

1. Supports the extension of the Bathurst Bullet passenger train services through to Orange, stopping in the Shire at Blayney and Millthorpe.
2. Send a letter supporting the concept to the Local Member, Premier and Minister for Transport and the Joint Organisation.
3. Approach Orange 360 about supporting an extension of the current services through Blayney Shire.

Reason for Report:

Councillor Reynolds has submitted a Notice of Motion.

Risk/Policy/Legislation Considerations:

The request is in accordance with Council's Code of Meeting Practice.

Budget Implications:

There would be minor resourcing implication associated with preparing and sending the letters to those persons in the motion.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

03) NOTICE OF MOTION - THE VOICE REFERENDUM

Department: Executive Services

Author: Councillor Pryse Jones

CSP Link: 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests

File No: GR.FL.1

The following Notice of Motion has been received from Councillor Pryse Jones;

Motion:

That Council:

1. Supports holding "The Voice" referendum.
2. Supports the dissemination of appropriate information, from either side, to the community over the coming months including community information sessions led by relevant individuals and organisations and make the Community Centre available, free of charge, for these events.

Reason for Report:

Councillor Pryse Jones has submitted a Notice of Motion.

Risk/Policy/Legislation Considerations:

The request is in accordance with Council's Code of Meeting Practice.

Budget Implications:

There would be minor budget impact associated with allowing use of the Community Centre free of charge. In this regard, the General Manger recommends utilisation of Councils Financial Assistance Program to cover any hire fee of the Blayney Community Centre for community information sessions regarding the "The Voice" referendum.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

04) QUESTIONS TAKEN ON NOTICE AT THE PREVIOUS COUNCIL MEETING HELD 18 APRIL 2023

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.ME.3

Recommendation:

That the questions taken on notice at the Ordinary Council Meeting held on 18 April 2023 and the subsequent response be received and noted.

Reason for Report:

To formally record questions on notice at the previous Council meeting and subsequent response.

Report:**Question 1 – Item 03**

Cr Reynolds asked if Council could look at developing a ‘filming policy’?

Note: Cr Somerville added: the Central JO may have guidelines to assist Councils with applications for filming.

Response:

Council will seek to develop a policy over the next 12 months.

Question 2 – Item 04

Cr Newstead asked when the cemetery tour would be undertaken?

Response:

Need for a BSC cemetery tour will be discussed with Council at a future workshop.

Question 3 – Item 06

Cr Pryse Jones asked and requested for a more comprehensive report, considering the following; how was the funding allocated, did the events go ahead, profit/loss on benefit of events and a de brief on critical data and how the balance could be distributed.

Cr Reynolds would like to know how much was left and a comprehensive report and where the money is proposed to go?

Cr Somerville agrees a snapshot including a table outlining; event held, funding allocated, what remains and how it will be reallocated would be beneficial.

Response:

Further report will be provided to a Councillor workshop.

Questions 4 & 5 – Item 07

Cr Somerville noted potential shift in need of funding from improvement works and to funding for tourism and events.

Cr Reynolds asked that the item be included onto the May workshop for initial discussion.

Response:

GM advised it would be appropriate for a review of the multiple BSC community assistance programs including; FAP, VEP and Tourism Development Program be undertaken in the next 12 months to review all of those programs.

The matter will be listed for a future Councillor workshop.

Question 6 – Item 09

Cr Pryse Jones asked do we have an independent or separate cyber policy? If not will we get one?

Response:

Council has an Operational Policy in place – 08D Cyber Security Framework last reviewed 31/08/2022.

Questions 7, 8 & 9 – Item 11

Cr Somerville commented regarding the landscape concept for the Belubula River Walk. Because of unique natural environment this has the opportunity, keen for landscape plan be developed and that a landscape architect be engaged to have a look to see what creative ideas that could be implemented. Would be good to get rid of the 'bag full of rocks' on the side of the river.

Response:

Quotations from a landscape architect to peer review draft landscape plan and provide commentary will be obtained for Council's consideration.

Cr Reynolds asked that a report come back to Council in the future regarding how much it will cost on an annual basis to maintain this new asset.

Response:

A future report will be provided to a Councillor workshop.

Cr Ewin commented that car parking (including caravan parking) should also be considered in the landscape concept.

Response:

Noted, for further consideration and discussion by Council.

Question 10 – Item 12

Cr Reynolds asked about the stormwater detention basin for the Glenorie Rd Millthorpe subdivision.

Response:

The detention basin is currently under construction.

As part of the Construction Certificate, an independent stormwater analysis was undertaken which calculated the size of the detention basin. The basin is designed to collect and hold water and discharge over time using a low flow pipe.

Risk/Policy/Legislation Considerations:

Nil

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

05) APPLICATION FOR LEAVE OF ABSENCE

Department: Executive Services

Author: General Manager

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: GO.CO.1

Recommendation:

That Council approve the Leave of Absence application submitted by Councillor Ewin for the 6 June 2023 and 27 June 2023 Council meetings.

Reason for Report:

Councillor Ewin is seeking Council approval for a Leave of Absence, for the 2 Council meetings in June 2023.

Report:

Councillor Ewin will be an apology for 6 June 2023 and 27 June 2023 Council meetings and has submitted an application for this Leave of Absence.

Risk/Policy/Legislation Considerations:

This request is in accordance with clause 5.6 of Council's Code of Meeting Practice and s234(1)(d) of the Local Government Act (1993), whereby Council may grant leave prior to or at any of the meetings concerned.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

06) BLAYNEY SHIRE DISABILITY INCLUSION WORKING GROUP

Department: Executive Services

Author: General Manager

CSP Link: 4. Enhance facilities and networks that support Health and Wellbeing of the Community, Sport, Heritage and Cultural interests

File No: CM.ME.3

Recommendation:

That Council nominate Councillor XX as Chair of the Blayney Shire Disability Inclusion Working Group.

Reason for Report:

For Council to nominate a chair of the Disability Inclusion Working Group, following Councillor Newstead's resignation as chair on 5 May 2023.

Report:

The Blayney Shire Disability Working Group comprises representation as follows:

- 1 Councillor (chair),
- Alternate Councillor (and alternate chair currently Councillor Reynolds),
- Blayney Shire Council staff member (ex-officio and currently Director Corporate Services),
- A minimum of 5 community representatives

The Disability Inclusion Working Group is tasked with monitoring and developing strategies to maintain Council's commitment to improving access for all community members to a range of services implementing the Disability Inclusion Action Plan (DIAP). The Plan sets out Council's actions to support inclusion of people with a disability.

The Disability Inclusion Working Group will also be a valuable conduit, going forward, for reporting on the effectiveness of the DIAP and the reporting process to the Council and community.

The DIAP provides strategies for Council to:

- develop positive community attitudes and behaviours;
- create liveable communities;
- support access to meaningful employment; and
- improving access to mainstream services through better systems and processes

Going forward feedback from the Working Group will also be important for the Active Movement Strategy and those capital infrastructure projects that aim to improve local community amenities and facilities.

Risk/Policy/Legislation Considerations:

Appointments by Council are for the duration of the Council term (concluding September 2025).

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

07) REPORT OF COUNCIL INVESTMENTS AS AT 30 APRIL 2023**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.AU.1**Recommendation:**

1. That the report indicating Council's investment position as at 30 April 2023 be received.
2. That the certification of the Responsible Accounting Officer be received and the report be adopted.

Reason for Report:

For Council to endorse the Report of Council Investments as at 30 April 2023.

Report:

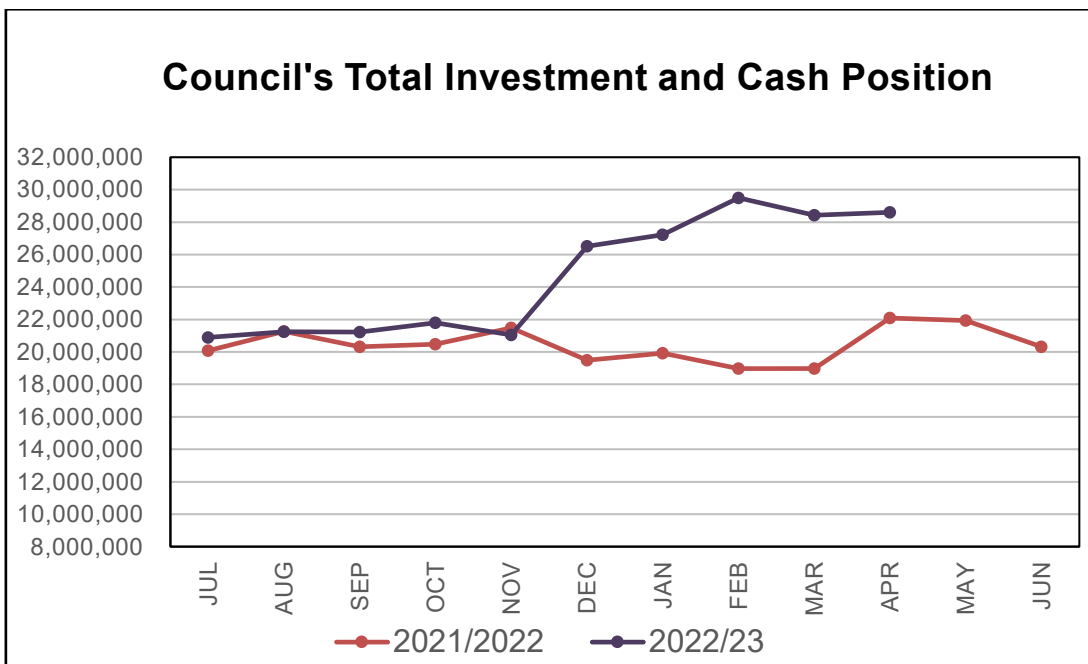
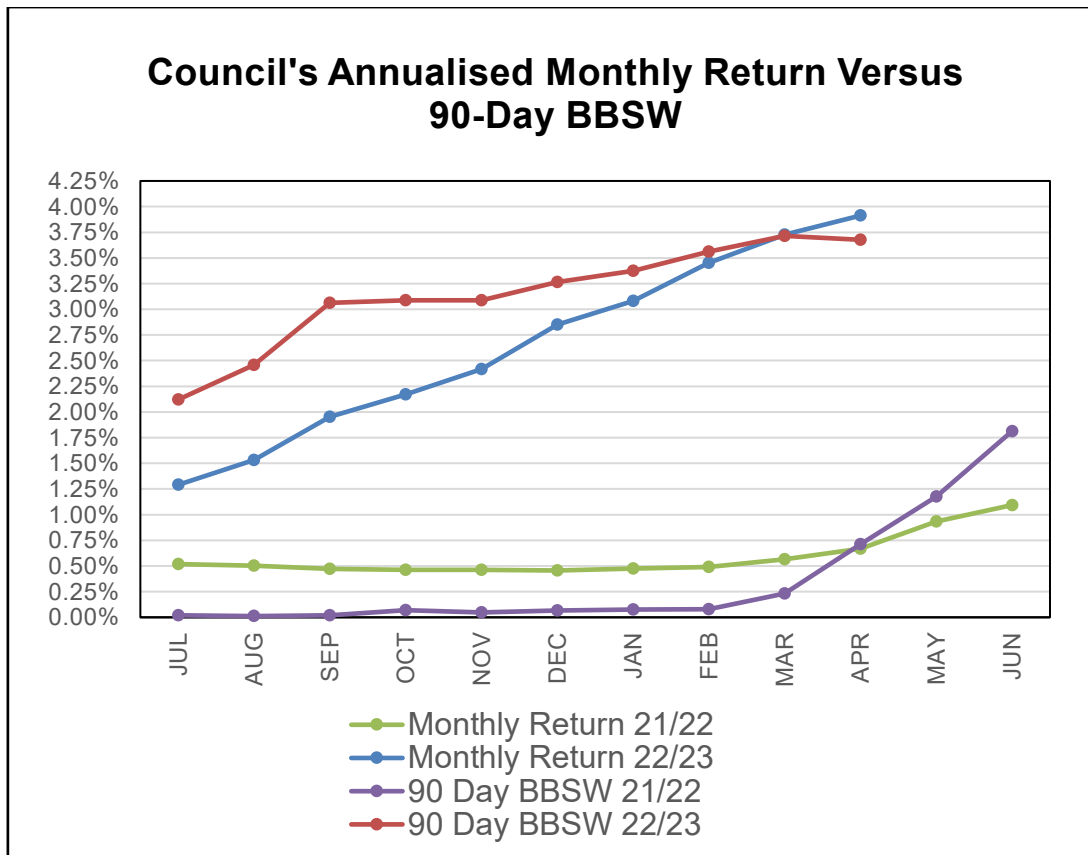
This report provides details of Council's Investment Portfolio as at 30 April 2023.

Council's total investment and cash position as at 30 April 2023 is \$28,594,494. Investments earned interest of \$94,806 for the month of April 2023.

Council's monthly net return on Term Deposits annualised for April was 3.91% which outperformed the 90-day Bank Bill Swap Rate of 3.68%.

Council has started to see increased levels of cash towards the end of the month following issue of the 4th instalment rates notices. This has resulted in an injection of in excess of an additional \$1m into Council's bank. It is anticipated that Council will incur some significant outgoings in the leadup to the end of the financial year with delivery of some significant works scheduled.

It is yet to be seen how the latest RBA rate rise will impact interest rates offered going forward. Rates were increasing slightly towards the end April so there is the potent for improvements to Council's investment returns in the short term. This is dependent on the willingness of institutions to pass on the rate rises.



Register Of Investments and Cash as at 30 April 2023					
Institution	Method	Rating	Maturity	Amount \$	Interest Rate
NAB	Direct	A1+/AA-	02/05/2023	500,000	4.020%
NAB	Direct	A1+/AA-	09/05/2023	500,000	2.750%
Macquarie Bank	IAM	A1/A+	16/05/2023	500,000	4.260%
NAB	Direct	A1+/AA-	23/05/2023	500,000	2.800%
Westpac	Direct	A1+/AA-	23/05/2023	500,000	2.780%
Westpac	Direct	A1+/AA-	06/06/2023	500,000	3.220%
NAB	Direct	A1+/AA-	13/06/2023	500,000	4.110%
Westpac	Direct	A1+/AA-	20/06/2023	500,000	3.990%
NAB	Direct	A1+/AA-	20/06/2023	500,000	0.600%
Macquarie Bank	IAM	A1/A+	27/06/2023	500,000	4.400%
Westpac	Direct	A1+/AA-	04/07/2023	500,000	3.760%
CBA	Direct	A1+/AA-	18/07/2023	500,000	4.130%
Macquarie Bank	IAM	A1/A+	25/07/2023	500,000	4.400%
ME Bank	IAM	A2/BBB+	01/08/2023	500,000	3.770%
Westpac	Direct	A1+/AA-	15/08/2023	500,000	0.530%
CBA	Direct	A1+/AA-	15/08/2023	500,000	3.980%
NAB	Direct	A1+/AA-	29/08/2023	500,000	4.050%
Macquarie Bank	IAM	A1/A+	04/09/2023	500,000	4.520%
CBA	Direct	A1+/AA-	12/09/2023	500,000	4.060%
CBA	Direct	A1+/AA-	26/09/2023	500,000	4.640%
Bank of Queensland	Curve	A2/BBB+	10/10/2023	500,000	4.200%
Westpac	Direct	A1+/AA-	10/10/2023	500,000	0.720%
CBA	Direct	A1+/AA-	17/10/2023	500,000	4.420%
Auswide Bank Ltd	Curve	A2/BBB	24/10/2023	500,000	4.850%
CBA	Direct	A1+/AA-	31/10/2023	500,000	4.480%
MyState Bank Ltd	Curve	A2/BBB+	07/11/2023	500,000	4.550%
Reliance Bank	Direct	Unrated	21/11/2023	500,000	4.100%
Westpac	Direct	A1+/AA-	21/11/2023	500,000	4.350%
Macquarie Bank	IAM	A1/A+	28/11/2023	500,000	4.200%
Westpac	Direct	A1+/AA-	28/11/2023	500,000	4.390%
Bank of Queensland	Curve	A2/BBB+	05/12/2023	500,000	4.250%
Defence Bank Ltd	Curve	A2/BBB	12/12/2023	500,000	4.450%
ING Bank	IAM	A1/A	19/12/2023	500,000	4.800%
NAB	Direct	A1+/AA-	09/01/2024	500,000	4.500%
CBA	Direct	A1+/AA-	23/01/2024	500,000	4.490%
NAB	Direct	A1+/AA-	06/02/2024	500,000	4.550%
Westpac	Direct	A1+/AA-	20/02/2024	500,000	4.950%
CBA	Direct	A1+/AA-	26/02/2024	500,000	4.300%
NAB	Direct	A1+/AA-	27/02/2024	500,000	5.000%
Reliance Bank	Direct	Unrated	09/03/2024	500,000	4.200%
ING Bank	IAM	A1/A	12/03/2024	500,000	4.750%
CBA	Direct	A1+/AA-	19/03/2024	500,000	4.200%
Macquarie Bank	IAM	A1/A+	02/04/2024	500,000	4.450%
MyState Bank Ltd	Curve	A2/BBB+	02/04/2024	500,000	4.650%
CBA	Direct	A1+/AA-	09/04/2024	500,000	4.280%
NAB	Direct	A1+/AA-	16/04/2024	500,000	4.510%
Westpac	Direct	A1+/AA-	23/04/2024	500,000	4.490%

Register Of Investments and Cash as at 30 April 2023		
Total Investments	23,500,000	3.997%
Commonwealth Bank - At Call Account ⁽¹⁾	2,297,214	3.650%
Commonwealth Bank Balance - General ⁽¹⁾	2,729,971	3.450%
Reliance Bank ⁽¹⁾	67,309	0.000%
Total Cash and Investments	28,594,494	
Benchmarks:	BBSW 90 Day Index ⁽¹⁾	3.678%
	RBA Cash Rate ⁽¹⁾	3.600%

1. % Interest rates as at end of reporting period

Summary of Investment Movements - April 2023		
Financial Institution	Amount \$	Commentary
CBA	(509,225)	Term deposit matured 11/04/2023
CBA	500,000	Term deposit reinvested 11/04/2023
NAB	(510,270)	Term deposit matured 18/04/2023
NAB	500,000	Term deposit reinvested 18/04/2023
WBC	(507,067)	Term deposit matured 26/04/2023
WBC	500,000	Term deposit reinvested 26/04/2023

Long Term Credit Rating (or Moody's, Fitch, S&P or Equivalent)	Policy Maximum %	Current Holding %	Current Holding \$
TCorp IM Funds	100%	0%	-
AAA – AA Category	100%	64%	15,000,000
A- Category	40%	17%	4,000,000
BBB+ Category	25%	11%	2,500,000
BBB Category	5%	4%	1,000,000
BBB- Category and below: Local ⁽²⁾ ADI's	10%	4%	1,000,000
BBB+ / BBB / BBB- & below categories combined	25%	19%	
			23,500,000

2. ADI's located within the Local Government Area

Individual Institution Limit	Rating	Policy Maximum \$	Current Holding \$
Auswide Bank Ltd	A2/BBB	500,000	500,000
Bank of Queensland	A2/BBB+	1,000,000	1,000,000
CBA	A1+/AA-	5,000,000	5,000,000
Defence Bank Ltd	A2/BBB	500,000	500,000
ING Bank	A1/A	3,000,000	1,000,000
Macquarie Bank	A1/A+	3,000,000	3,000,000
ME Bank	A2/BBB+	1,000,000	1,000,000
MyState Bank Ltd	A2/BBB+	1,000,000	500,000
NAB	A1+/AA-	5,000,000	5,000,000
Reliance Bank	Unrated	1,000,000	1,000,000
Westpac	A1+/AA-	5,000,000	5,000,000

Summary of Restricted, Allocated and Unrestricted Cash & Investments			
	Actual 30/06/2022 \$ 000's	Actual⁽³⁾ 30/04/2023 \$ 000's	Forecast⁽⁴⁾ 30/06/2023 \$ 000's
External Cash Restrictions	13,097	20,743	9,856
Internal Cash Allocations	7,120	5,684	4,815
Total Restricted, Allocated Cash & Investments	20,217	26,427	14,671
Unrestricted Cash	81	2,167	2,871
Total Restricted, Allocated and Unrestricted Cash & Investments	20,298	28,594	17,542

⁽³⁾ Balances are indicative and represent best available information as at 30/04/2023.

⁽⁴⁾ Balances are informed by the Long Term Financial Plan and based on the best available information at time of preparation.

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffany Irlam, certify that the investments listed in this report have been made in accordance with s625 of the Local Government Act (1993), the Local Government (General) Regulation (2005) and Council Policy.

Risk/Policy/Legislation Considerations:

The Responsible Accounting Officer must table a written report to Council on money invested pursuant to s625 of the Local Government Act (1993). Investments made are in accord with the framework established within Council's Investment Policy.

Budget Implications:

A good investment strategy optimises Council's return on investments.

Enclosures (following report)

Nil

Attachments (separate document)

Nil

08) QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2023**Department:** Corporate Services**Author:** Chief Financial Officer**CSP Link:** 2. Build the Capacity and Capability of Local Governance and Finance**File No:** FM.BU.1

Recommendation:

1. That the Quarterly Budget Review Statement for the quarter ending 31 March 2023 be received.
2. That the supplementary votes of \$398k nett proposed in the Quarterly Budget Review Statement be adopted, resulting in an increase to capital expenditure of \$160k, a decrease to operating expenditure of \$141k and an increase in income of \$417k (which includes an increase of \$22k in capital income).

Reason for Report:

For Council to endorse the Quarterly Budget Review Statement (QBRS) for the quarter ending 31 March 2023.

Report:

The budget review statement must show, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year. The budget review statement must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of the council is satisfactory, having regard to the original estimates of income and expenditure.

A set of minimum requirements have been set for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The report as tabled satisfies this minimum disclosure.

The QBRS reports the Council Consolidated position combining General and Sewer Funds and is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position at the end of the year based on the information in the QBRS;
- Summary of Operational, Capital, Net and Restricted cash positions **(QBRS: Part 1)**
- Income and Expenses (Operational) Budget Review Statement in the following formats:
 - o by income and expense type by fund including capital grants and contributions **(QBRS: Part 2)**

- o by function / activity to align with the operational plan including capital grants and contributions (**QBRs: Part 4**) and further detailed, excluding capital grants and contributions (**QBRs: Part 4A**)
- Capital Expenditure and Funding Budget Review (**QBRs: Part 3**) and further detailed (**QBRs: Part 5**)
- Recommended changes to revised budget with commentary for Operational Income and Expenditure (**QBRs: Part 6**) and Capital (**QBRs: Part 7**)
- Budget Review Cash and Investments position (**QBRs: Part 8**) and narrative (**QBRs: Part 9**)
- Budget Review Key Performance Indicators (**QBRs: Part 10**)
- Contracts Budget Review Statement (**QBRs: Part 11**) and narrative (**QBRs: Part 12**)
- Consultancy & Legal Expenses Overview (**QBRs: Part 13**)
- Loans summary (**QBRs: Part 14**).

The purpose of the quarterly budget review is to act as a barometer of Council's financial health during the year and disclose Council's overall financial position. It is also a means to ensure Council meets its objectives, targets and outcomes as set out in its Operational Plan.

The attached report provides a detailed review of Council's 2022/23 Budget Review covering the March 2023 quarter.

Risk/Policy/Legislation Considerations:

Clause 203 of the Local Government (General) Regulation 2021 requires that the Responsible Accounting Officer of a council prepare and submit to Council a budget review statement. The format as presented reports on an income and expense type, in a similar format to that included in the annual financial reports, as well as by Council activity and helps to inform Council on the anticipated Income Statement operating result for the financial year. Other information is also disclosed including budgeted capital income and expenditure, restricted cash movements and key performance indicators.

Budget Implications:

Overall, the net variation in Continuing Operations for the quarter of \$536k will decrease the projected Net Operating Result before Capital Items to (\$1.01m) forecast deficit. For General Fund, net variations of \$396k will increase the projected Net Operating Result before Capital Items to (\$1.11m) deficit. For Sewer Fund, net variations of \$140k will increase the projected Net Operating Result before Capital Items to \$99k surplus.

Operational income variations of \$417k include the following significant variations:

- Reduction of rating income to align budget with actual rates levied due to the delay of a number of developments forecast to be finalised in 2022/23.

- Increased roadside hazard reduction allocation of \$148k from the RFS Bushfire Mitigation and Resilience Fund offset by additional costs associated with engagement of a contractor to complete works.
- Overall capital grants and contributions increased by \$22k resulting from an increase in funding of \$943k offset by a reduction in funding following the acquittal of the heavy patching works on Panuara Road (\$83k) and the deferral of projects totalling (\$838k) to the 2023/24 financial year:
 - Resources for Regions Round 9 (R4R9) for preliminary works of \$61k on Browns Creek Rd and Richards Lane.
 - Stronger Country Communities Round 5 (SCCF5) grandstand and seating project \$89k
 - Flood Recovery Grant (FRG) of \$276k for drainage and culvert works on Forest Reefs Rd and Glenlea Culvert.
 - An additional \$482k for natural disaster emergency storm damage works following the flood event in November 2022.
 - Fixing Local Roads Round 4 (FLR4) for preliminary works on Neville Road heavy patching \$35k
 - Deferral of Resources for Regions Round 8 (R4R8) projects for refurbishment of the Heritage Park amenities (\$300k) and the Forest Reefs Road/Tallwood Road intersection construction (\$538k)
 - Reduction in capital grant funding eligible for heaving patching works on Panuara Road (\$83k) due to budgeted savings on the project.
- Increased projection for interest and investment revenue due to the receipt of significant grant funding in advance paired with an increase in interest rates offered for investments totalling \$250k for General Fund and \$140k for Sewer Fund.

Other minor budget variations to operational income and expenditure are detailed on page 11 of the attached QBRS.

Capital expenditure of an additional \$160k include the following significant variations:

- An additional \$71k from s.711 developer contributions to supplement funding received under Stronger Country Communities Round 4 for completion of the Sporting Ground Lighting projects at King George Oval, Blayney Netball Courts and Lyndhurst Recreation Ground.
- Additional funding received to complete the following projects:
 - Resources for Regions Round 9 (R4R9) preliminary works on Richards Lane \$50k and Browns Creek Road \$11k
 - Stronger Country Communities Round 5 (SCCF5) for the KGO grandstand and seating upgrade \$89k
 - Flood Recovery Grant (FRG) totalling 276k for completion of initial projects including drainage and culvert renewal works on Forest Reefs Rd, Glenlea Rd and preliminary works for Newbridge Rd culvert

- Natural Disaster Emergency Storm Damage works totalling \$482k including \$135k for local roads, \$35k for regional roads, \$278k for local bridges and \$34k for regional bridges.
- Fixing Local Roads Round 4 (FLR4) for Neville Road heavy patching preliminary works \$35k

- Deferral of Resources for Regions Round 8 (R4R8) projects now scheduled for completion in the 2023/24 year:
 - Amenities Refurbishment – Heritage Park (\$300k)
 - Forest Reefs Road/Tallwood Road Intersection (\$538k)
- Budgeted savings on finalisation of Panuara Road heavy patching less a reduction in eligible grant funding (\$46k)
- Additional funding for legal fees incurred for land acquisition as part of the Errowanbang Road realignment works \$24k
- Additional funding to finalise and commission the Recycled Water Treatment Plant \$58k

Other budget variations to capital expenditure are detailed on page 18 of the attached QBRs.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Quarterly Budget Review Statement - March 2023 26 Pages

09) DRAFT 2023/24 - 2026/27 DELIVERY PROGRAM AND 2023/24 OPERATIONAL PLAN

Department: Corporate Services

Author: Director Corporate Services

CSP Link: 2. Build the Capacity and Capability of Local Governance and Finance

File No: CM.PL.4

Recommendation:

That Council:

1. Endorses the draft 2023/24 - 2026/27 Delivery Program and 2023/24 Operational Plan;
2. Places the draft 2023/24 - 2026/27 Delivery Program and 2023/24 Operational Plan on public exhibition for a minimum period of 28 days.
3. Note that the 2023/24 Draft Operational Plan forecasts a Net Operating Result before Capital Items of (\$1.05m) deficit (\$1.14m deficit for General Fund and \$91k surplus for Sewer Fund) and continued deficits thereafter throughout Council's Delivery Plan.
4. Continue with the consideration of and implementation of recommendations in the 2022 Strategic Financial Review to improve Council's long term financial sustainability.

Reason for Report:

For Council to consider and endorse the draft 2023/24 - 2026/27 Delivery Program and 2023/24 Operational Plan Operational Plan for public exhibition, pursuant to section 405 of the Local Government Act.

Report:

All councils in NSW are required to develop long term, medium term and short term plans as part of the Integrated Planning and Reporting (IP&R) Framework under the *Local Government Amendment (Governance and Planning) Act 2016*.

The Delivery Program details the principal activities it will undertake to achieve the objectives established in the Community Strategic Plan, within the resources available under the Resourcing Strategy. Council must prepare a new Delivery Program after each ordinary election of councillors to cover the principal activities of the council for a 4 year period and roll it over on an annual basis to maintain this timeframe.

The Operational Plan spells out the individual projects and activities that will be undertaken in the forthcoming year to achieve the commitments made in the Delivery Program. Council must adopt its annual Operational Plan before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the Delivery Program.

The Operational Plan must also include a detailed annual budget and include the Statement of Council's Revenue Policy which includes the proposed rates, fees and charges. A 'snapshot' of the 2023/24 Operational Plan is provided in enclosure 1.

The Operational Plan has been reviewed and updated to reflect service delivery for the 2023/24 year. The document has been prepared encompassing continuous improvement with a number of efficiencies identified, introduced and/or undertaken by Council during 2022/23 which have been detailed to the Audit Risk and Improvement Committee on a regular basis. A list will be provided to Council when adopting the Operational Plan post exhibition at 27 June 2023 Council meeting.

The Operational Plan and the four year Delivery Program are presented to Council in one document. Following any amendments by Council, the draft 2023/24 - 2026/27 Delivery Program and 2023/24 Operational Plan will be placed on public exhibition for a minimum 28 days.

Council must consider any comments and public submissions prior to adoption at the 27 June 2023 Council meeting.

Rates Structure

Council has proposed a rate structure following the announcement of the Rate Peg of 3.7%. This percentage increase had been provided for in Council's prior year 2023/24 – 2026/27 Delivery Plan and updated Long Term Financial Plan.

The increase by the rate peg has increased Council's overall total rate yield by \$354k. This increase to rate revenue has been applied to the base rate and ad valorem amounts within each rate category to ensure this increase is apportioned evenly across all assessments.

Council has received new land values from the NSW Valuer General that are applicable from 1 July 2023. This will result in a redistribution of rates within rate categories and sub-categories, the effect on ratepayers will vary dependent on their property valuation, however the land revaluation does not yield any additional rate revenue to Council.

As part of Council's ongoing strategy to deliver equity throughout the shire, the following actions to rate categories are proposed:

Farmland

- An increase of the base rate amount by \$25 to \$600 has been applied. The average rate has increased from \$3,185.59 in 2022/23 to \$3,302.33.

Business

- An increase of the base rate amount by \$20 to \$475 has been applied. The average for the Business sub-categories ranges from \$1,361.87 to \$1,393.76. For reference the averages for the 2022/23 year ranged from \$1,313.97 to \$1,344.68.

Residential

- An increase to the base rate amount by \$15 to \$370 has been applied. The average for the Residential sub-categories ranges from \$751.24 to \$764.04. For reference the averages for the 2022/23 year ranged from \$725.29 to \$737.52.

Rating Structure for the 2023/24 Rating Year (3.7% increase)						
Name of Category/Sub Category	No. of Assessments	Base Rate	Ad Valorem	Land Value	Total Yield	% Yield from Base Amount
Residential						
Ordinary Rate	1,200	\$370	0.00112911	\$405,175,200	\$901,487	49.25%
Blayney & Carcoar	1,407	\$370	0.00230344	\$240,286,300	\$1,074,075	48.47%
Millthorpe	330	\$370	0.00110024	\$118,187,000	\$252,134	48.43%
Business						
Ordinary Rate	128	\$475	0.00370041	\$31,780,510	\$178,401	34.08%
Blayney	171	\$475	0.00613150	\$24,733,700	\$232,880	34.88%
Business Millthorpe & Carcoar	56	\$475	0.00341157	\$14,951,900	\$77,609	34.27%
Farmland						
Ordinary Rate	720	\$600	.00127720	\$1,523,393,130	\$2,377,681	18.17%
Mining						
Ordinary Rate	1	\$1,200	0.03074824	\$564,000	\$18,542	6.47%
Gold	-	\$1,200	0.04357993			
Gold / Copper Combined	1	\$1,200	0.04185352	\$116,400,000	\$4,872,950	0.02%
Total Yield	4,014			\$2,475,471,740	\$9,985,759	

Waste Management Annual Charges

Proposed Waste Management charge increases are as follows:

- Waste Management Levy by \$16 from \$44 to \$60 per year. This charge is for all properties in the Blayney Shire to create an equitable contribution by all residents towards the operation of the Blayney Waste Facility.
- Domestic Waste Management Availability Charge from \$60 to \$68.
- Domestic Waste Management service charge from \$348 to \$376.
- Non- Domestic Waste Management service charge from \$448 to \$484.

- Not for profit Non- Domestic Waste Management service charge from \$120 to \$132.
- Extra waste bin from \$318 to \$344 and extra recycle bin from \$130 to \$140.

The following waste management service charges for 2023/24 are proposed:

Charge Category and Description	Annual Charge	No. of Properties
Waste Management Levy		
<i>Levy is applied to all properties funding waste disposal services for the Blayney Shire.</i>	\$60	4,119
Domestic Waste Management		
<i>Charge is applied to properties that have a residence within the waste collection area.</i>	\$376	2661
Domestic Waste Management Availability Charge <i>Charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land.</i>	\$68	321
Commercial (Non-Domestic) Waste Management		
Non-Domestic Waste Management Service Charge <i>Charge is applied to non-domestic properties within the waste collection area.</i>	\$484	331
Non-Domestic Waste Management Availability Charge <i>Charge is applied to properties within the waste collection area that do not have a service but it is available i.e. vacant land.</i>	\$68	90
Non-Domestic Waste Service Management Charge for Charity and Not for Profit Organisations <i>Charge is applied to the above properties for non-domestic properties within the waste collection area.</i>	\$132	15
Extra Services		
Additional Garbage Charge – per red bin	\$344	91
Additional Recycling Charge – per yellow bin	\$140	31
TOTAL YIELD		\$1,473,452

Sewer Charges

Sewer Charges have been indexed by 8.5%. The following wastewater (sewerage) service charges for 2023/24 are proposed:

Non Residential						
	Annual Charge (Prior to SDF Factor)	No of Properties	Quarter Charge before SDF applied	Min. quarterly amount charged	TOTAL YIELD	
20mm Water Service	\$668	161	\$ 167	\$200	\$107,548	
25mm Water Service	\$1020	21	\$ 255	\$200	\$21,420	
32mm Water Service	\$1,662	18	\$ 415	\$200	\$29,916	
40mm Water Service	\$2,604	11	\$ 651	\$200	\$28,644	
50mm Water Service	\$4,060	24	\$1,015	\$200	\$97,440	
80mm Water Service	\$10,380	1	\$2,595		\$10,380	
100mm Water Service	\$16,272	6	\$4,068		\$97,632	
150mm Water Service	\$36,620	2	\$9,155		\$73,240	
Vacant/Unmetered	\$412	54			\$22,248	
Usage Charge (per kl)	\$1.71					
Estimated Total Yield					\$ 488,468	

Residential			
	Access Charge	No of Properties	Total Yield
Connected	\$800	1,544	\$1,235,200
Vacant/Unmetered	\$412	123	\$50,676
Estimated Total Yield			\$1,285,876

The Future Sewerage Infrastructure Subsidy Charge, introduced in 2020/21, is proposed to increase by \$4. This charge was based on the Sewerage Development Servicing Plan (DSP) which informs Sewerage Developer Charges to be applied to new development.

In the plan Council resolved to levy Developer Charges lower than the calculated Developer Charges for the 2 service areas, Blayney and Millthorpe. The Developer Charges have been set in consideration of financial, social and environmental factors to determine a Developer Charge which is balanced, fair and meets Council's objectives.

The cross-subsidy, resulting from capping of Developer Charges, must be disclosed in Council's DSP, annual Operational Plan and Annual Report.

The amount determined per Typical Residential Bill (TRB) is disclosed below and will apply to all assessments within the service areas:

Future Sewerage Infrastructure Subsidy Charge			
	Access Charge	No of Properties	Total Yield
Connected - Residential	\$61	1,512	\$92,232
Connected - Business	\$61	242	\$14,762
Vacant (Unconnected)	\$61	123	\$7,503
Estimated Total Yield			\$114,497

Other information

The interest rate charged on overdue rates and charges for 2023/24 determined by the Office of Local Government is yet to be advised. The rate shown in the Operational Plan is 9%.

Included in the 2023/24 Operational Plan is the Schedule of Financial Assistance outlining allocation of proposed funding under the Community Financial Assistance Policy.

This schedule has been included to expedite the funding process for recurrent recipients of financial assistance and for greater transparency to the community.

Risk/Policy/Legislation Considerations:

Legislative obligations are disclosed in this report.

During 2022/23 Council undertook a Strategic Financial Review (undertaken by LG solutions) to address forecast operating deficits (Net Operating Result before Grants and Contributions for Capital Purposes) reported for years 2022/23 – 2025/26 and in Council's 2022/23 – 2031/32 Long Term Financial Plan.

Through the Finance Working Group, Council have commenced working through the schedule of recommendations of the 2022 Strategic Financial Review as part of its journey towards financial sustainability.

These recommendations have been prioritised with some delivered in the 2022/23 year however many are scheduled to be delivered in the 2023/24 and 2024/25 financial years which will likely require Council to consider a Special Rate Variation to remain financially sustainable.

Council will continue to progress this program and continue reporting on the 2022 Strategic Financial Review to Council and its Audit, Risk and Improvement Committee.

Budget Implications:

The financial implications of this report are detailed in the 2023/24 Operational Plan and an overview is provided as follows:

Council's 2023/24 Draft Operational Plan budget proposes an operational deficit forecast of (\$1.05m) before capital grants and contributions. This consists of a forecast deficit from the General Fund of (\$1.14m) and a surplus from the Sewer Fund of \$91k.

INCOME STATEMENT - CONSOLIDATED	Projected Years			
	2023/24	2024/25	2025/26	2026/27
	\$'000	\$'000	\$'000	\$'000
Income from Continuing Operations				
Revenue:				
Rates & Annual Charges	13,283	15,074	15,595	16,161
User Charges & Fees	1,732	1,840	1,976	2,021
Other Revenues	324	329	340	351
Grants & Contributions provided for Operating Purposes	6,002	5,075	4,652	4,774
Grants & Contributions provided for Capital Purposes	5,243	6,698	532	2,017
Interest & Investment Revenue	367	419	478	498
Other Income:				
Net gains from the disposal of assets	31	64	64	65
Joint Ventures & Associated Entities	25	25	25	25
Total Income from Continuing Operations	27,008	29,524	23,663	25,912
Expenses from Continuing Operations				
Employee Benefits & On-Costs	7,849	8,262	8,689	9,062
Borrowing Costs	195	173	156	139
Materials & Contracts	6,184	5,664	6,478	6,488
Depreciation & Amortisation	7,418	7,566	7,717	7,871
Other Expenses	1,171	1,263	1,352	1,327
Net Losses from the Disposal of Assets	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-
Total Expenses from Continuing Operations	22,818	22,928	24,393	24,887
Operating Result from Continuing Operations	4,190	6,597	(730)	1,025
Discontinued Operations - Profit/(Loss)	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-
Net Operating Result for the Year	4,190	6,597	(730)	1,025
Net Operating Result before Grants and Contributions provided for Capital Purposes	(1,053)	(101)	(1,262)	(992)

INCOME STATEMENT - GENERAL FUND	Projected Years			
	2023/24	2024/25	2025/26	2026/27
	\$'000	\$'000	\$'000	\$'000
Income from Continuing Operations				
Revenue:				
Rates & Annual Charges	11,736	13,410	13,865	14,362
User Charges & Fees	1,357	1,438	1,544	1,542
Other Revenues	320	324	336	349
Grants & Contributions provided for Operating Purposes	5,984	5,057	4,634	4,751
Grants & Contributions provided for Capital Purposes	5,020	6,511	338	1,815
Interest & Investment Revenue	250	295	344	354
Other Income:				
Net gains from the disposal of assets	31	64	64	65
Joint Ventures & Associated Entities	25	25	25	25
Total Income from Continuing Operations	24,723	27,125	21,149	23,264
Expenses from Continuing Operations				
Employee Benefits & On-Costs	7,569	7,988	8,372	8,734
Borrowing Costs	168	151	140	129
Materials & Contracts	5,258	4,667	5,451	5,307
Depreciation & Amortisation	6,681	6,815	6,951	7,090
Other Expenses	1,171	1,263	1,352	1,327
Joint Ventures & Associated Entities	-	-	-	-
Total Expenses from Continuing Operations	20,847	20,883	22,267	22,586
Operating Result from Continuing Operations	3,876	6,242	(1,117)	678
Discontinued Operations - Profit/(Loss)	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-
Net Operating Result for the Year	3,876	6,242	(1,117)	678
Net Operating Result before Grants and Contributions provided for Capital Purposes	(1,144)	(269)	(1,455)	(1,138)

INCOME STATEMENT - SEWER FUND	Projected Years			
	2023/24	2024/25	2025/26	2026/27
	\$'000	\$'000	\$'000	\$'000
Income from Continuing Operations				
Revenue:				
Rates & Annual Charges	1,547	1,663	1,730	1,799
User Charges & Fees	375	403	433	479
Other Revenues	4	4	4	2
Grants & Contributions provided for Operating Purposes	18	18	19	22
Grants & Contributions provided for Capital Purposes	223	187	194	202
Interest & Investment Revenue	117	124	134	144
Other Income:				
Net gains from the disposal of assets	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-
Total Income from Continuing Operations	2,284	2,399	2,513	2,648
Expenses from Continuing Operations				
Employee Benefits & On-Costs	280	274	317	329
Borrowing Costs	27	21	16	9
Materials & Contracts	926	998	1,027	1,182
Depreciation & Amortisation	737	752	766	782
Other Expenses	-	-	-	-
Net Losses from the Disposal of Assets	-	-	-	-
Joint Ventures & Associated Entities	-	-	-	-
Total Expenses from Continuing Operations	1,970	2,044	2,126	2,301
Operating Result from Continuing Operations	314	355	387	347
Discontinued Operations - Profit/(Loss)	-	-	-	-
Net Profit/(Loss) from Discontinued Operations	-	-	-	-
Net Operating Result for the Year	314	355	387	347
Net Operating Result before Grants and Contributions provided for Capital Purposes	91	168	193	145

The major contributors to Council's income in the draft budget for the 2023/24 financial year include the following:

Operational Income

For 2023/24 IPART has released the rate peg index at 3.7% which is below the 4.0% forecast resulting in a reduction of (\$29k) from previously budgeted.

The mining rate continues to contribute a substantial amount to Council's rate base, accounting for 48.98% of total rating income. This percentage is likely to increase in 2023/24 following the approval of the McPhillamys Gold Project in March 2023. However, subject to the timing of the granting of a mining lease Council is not likely to see any significant rating uplift until the 2024/25 year. Council should be wary of associated risks of such a position to be heavily reliant on this income to help fund the general operations of Council.

Due to inflation over the last 12 months being high (near 8%), Council will face significant cost rises as a result of CPI adjustments impacting all Council services. As a result, there has been a need to increase user fees and charges by 8% to help recover the costs associated with delivering services.

Waste and Sewerage annual charges are not subject to the rate peg and have therefore been increased by a minimum of 8.5%.

Domestic Waste annual charges are proposed to increase by \$28 to \$376. Commercial (Non-Domestic) Waste annual charges are also proposed to increase by \$44 to \$484. The Waste Management Levy is proposed to increase by \$16 to \$60.

Sewer charges for residential properties are proposed to increase by \$64 to \$800 for connected properties and \$32 for vacant properties to \$412. The future infrastructure subsidy charge will increase by \$4 to \$61.

A reduction in proposed recycled water sales of (\$158k) as a result in delays in finalising the treatment plant compounded by flood damage and higher than average rainfall.

Council has not been in a position to secure a commercial buyer and the forecast is largely based on consumption across Council facilities and roadworks. However, should a commercial opportunity present Council would be in a position to increase projected sales and reduce the currently projected deficit.

It should also be noted that any excess capacity of treated water is fed back through the sewerage treatment plant system which provides positive benefits to the filtration system and reduces the consumption of chemicals required to maintain the system.

Grants & Contributions

Council was successful in obtaining \$8.17m under Resources for Regions Round 9 (R4R9) of which \$2.48m is budgeted in 2023/24 to fund the following:

- Blayney Shire Road Safety Projects on Barry and Tallwood Roads with additional preliminary investigation works commencing on Richards Lane, Hobbys Yards and Browns Creek Roads.
- Masterplanning and detailed design works for Blayney and Millthorpe main streets and the Blayney Showground precinct.

Council was also successful in obtaining \$910k under Stronger Country Communities Round 5 (SCCF) of which \$625k is budgeted in 2022/23 to fund the following:

- Footpaths in Blayney along Plumb/Palmer Street and Orange Road
- King George Oval grandstand seating upgrades

Additional funding was received for a number of infrastructure related projects including:

- Fixing Country Bridges \$1.27m to replace the Swallow Creek Bridge
- Fixing Local Roads \$1.02m for heavy patching works on Neville Road

Operating Expenditure

Council's operational expenditure for the 2023/24 Financial Year includes provision of a 5% increase to salaries and wages however Council is yet to receive confirmation of the official award increase applicable from 1 July 2023.

A further 0.5% compulsory superannuation guarantee increase has been allowed for (taking the contribution to 11%).

Council's contribution to Emergency Services including RFS, SES and NSW Fire and Rescue will increase by \$128k following the removal of the subsidy previously funded by NSW Government.

Through additional funding received Council has programmed to undertake a number of strategic planning studies resulting in an increase to consultancy fees totalling \$613k including:

- Blayney & Millthorpe Masterplans
- Blayney Showground precinct masterplan
- Blayney Flood Study
- Development Control Plan (DCP) flood resilience

The Buildings and Operational Land revaluation being undertaken in 2022/23 is still in progress as Council staff seek to finalise this before 30 June. As a result, there has been no increase applied to depreciation.

Council had previously included a forecast for depreciation of \$208k for recognition of the Rural Fire Services Red Fleet assets however later resolved at the 15 August 2022 Council meeting not to recognise them and has therefore been removed from Council's forecast depreciation expense for 2023/24.

Capital Expenditure

Budgeted works on Council's buildings and sporting facilities totalling \$265k is forecast including \$215k on the grandstand and seating upgrade at King George Oval.

The fleet renewal program continues with replacements of \$1.46m scheduled to take place in the 2023/24 year including a loader, 12t tipper truck and trailer, 2 x flail mowers and a number of light vehicles.

Budgeted works on Council's infrastructure related assets include:

- Road rehabilitation totalling \$3.16m including Tallwood Rd, Barry Rd, Neville Rd, Hobbys Yards Rd and the entrance to the Waste Facility of the Mid-Western Highway.
- Replacement of the Swallow Creek bridge on Four Mile Creek Rd of \$1.53m following successful funding under Fixing Local Bridges.
- New footpaths in Plumb St/Palmer St from Orange Rd to Piggott Pl and Binstead to Palmer St on Orange Rd totalling \$410k.
- Stormwater and drainage works in Stabback and Unwin St in Millthorpe of \$1.11m

- A further \$1.60m to fund routine heavy patching, gravel resheeting, reseals, footpaths, stormwater and culvert renewal works throughout the shire.

Network assets at the Sewerage Treatment Plant totalling \$679k including:

- Lining and replacement of sewer mains \$225k
- Strategic Business Plan and Sewer Business Plan capacity upgrade and preliminary works \$320k

CERTIFICATION – RESPONSIBLE ACCOUNTING OFFICER

I, Tiffaney Irlam, certify that to the best of my knowledge that:

- The draft 2023/24 – 2026/27 DP/OP attached has been prepared in accordance with the following:
 - having considered the recommendations as detailed in the Financial Sustainability Review noting that the review is ongoing and some recommendations including consideration of an SRV will take time to deliver,
 - the current resource capabilities of Council and the impact of significant funding received by Council to deliver valuable services to the community,
 - Using the most up to date forecasts and assumptions at the time of preparation,
- To the best of my knowledge and belief, this draft 2023/24 – 2026/27 DP/OP:
 - present fairly the Council's operating result and financial forecast for the year,
 - present fairly the operating result and financial forecast for each of Council's declared business activities for the year,
 - That the detailed schedule of capital works reflects projects identified and prioritised in Council's current asset management plans and roads strategy.

CERTIFICATION – DIRECTOR INFRASTRUCTURE SERVICES

I, Jacob Hogan, certify that to the best of my knowledge that:

Enclosures (following report)

- | | | |
|---|-----------------------------------|---------|
| 1 | Operational Plan 2023/24 Snapshot | 2 Pages |
|---|-----------------------------------|---------|

Attachments (separate document)

- | | | |
|---|---|-----------|
| 2 | 2023/24-2026/27 Delivery Program and 2023/24 Operational Plan | 104 Pages |
|---|---|-----------|

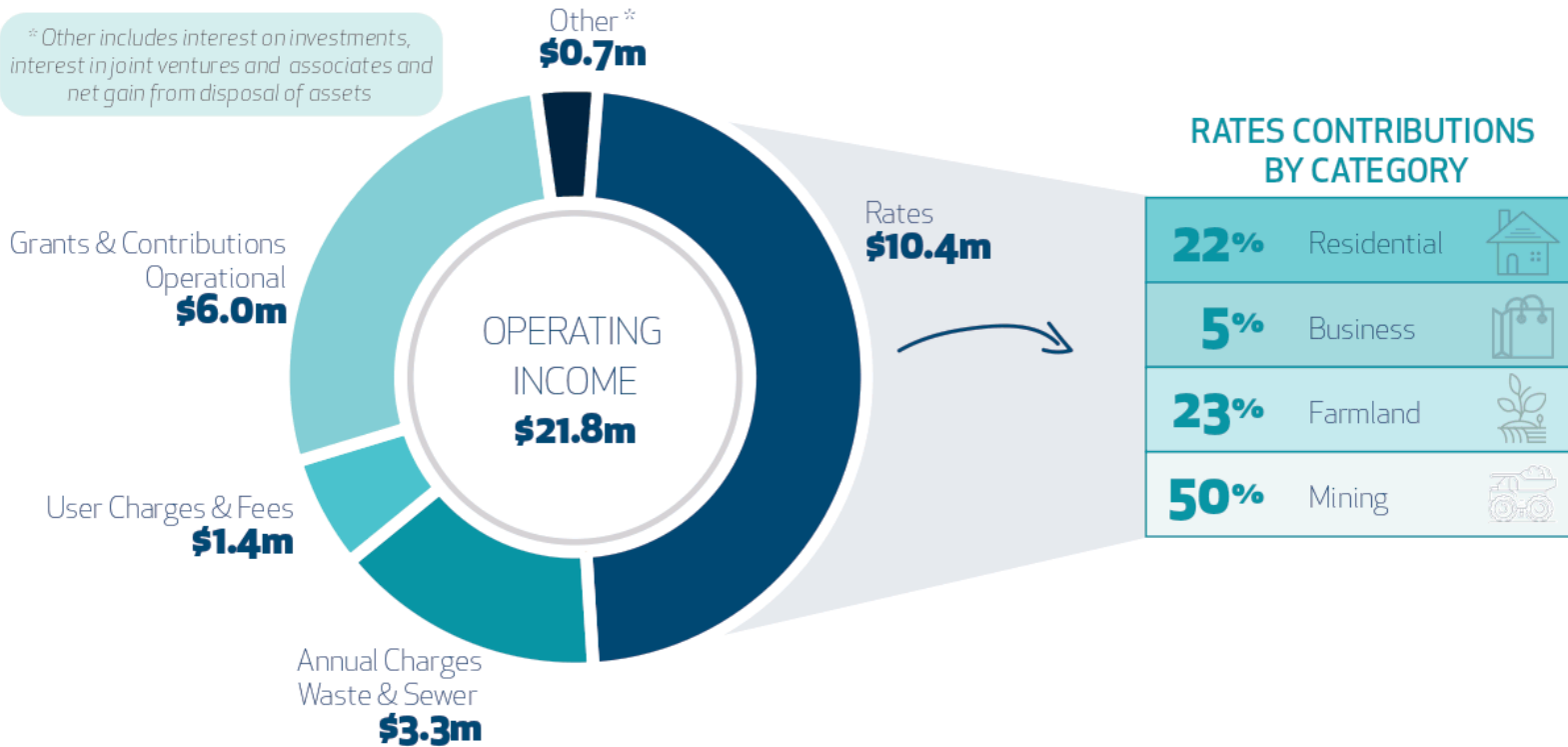


2023/24 Operational Plan Snapshot

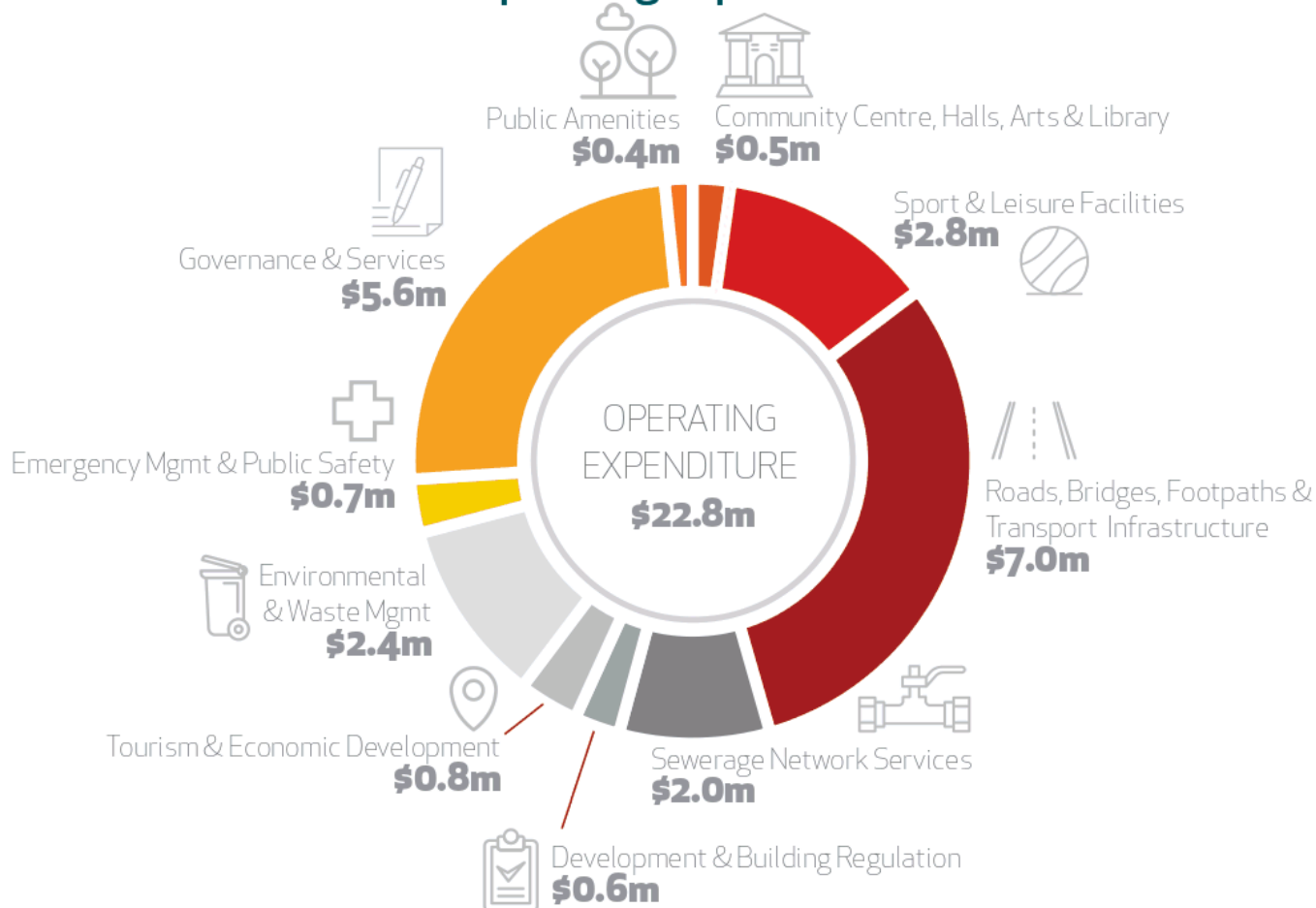
The Operational Plan sets out Blayney Shire Council’s objectives for the coming year, and the resources and activities required to achieve our goals.

This snapshot provides a summary of projected; income, operational and capital expenditure, and key projects for 2023/24 financial year.

Operating Income



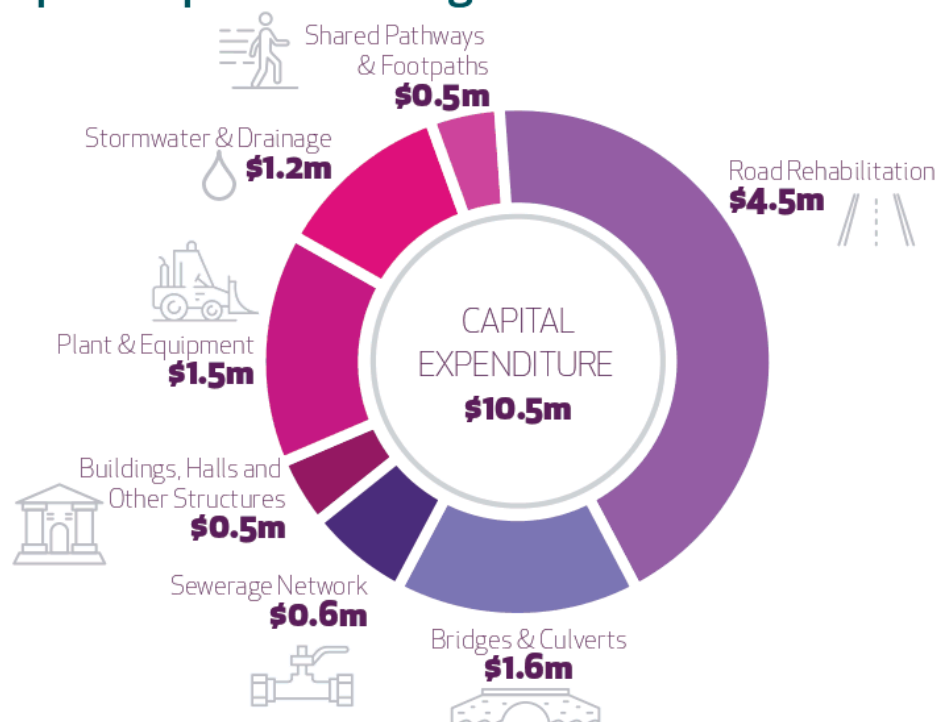
Operating Expenditure





2023/24 Operational Plan Snapshot

Capital Expenditure Program



CAPITAL EXPENDITURE FUNDING SOURCES

General Council Revenue	\$2.7m
Council Cash Reserves	\$1.8m
Grants & Contributions (below)	\$5.9m
Resources for Regions Round 9	\$2.0m
Stronger Country Communities Round 5	\$0.6m
Local Roads & Community Infrastructure	\$1.0m
Fixing Local Roads	\$1.0m
Fixing Local Bridges	\$1.3m

\$7.79million (75% of capital expenditure) will be spent on stormwater and drainage, footpaths, bridges and culverts, and road rehabilitation in 2023/24.

Projects Highlights

BUILDINGS & PUBLIC HALLS

King George Oval Grandstand Refurbishment	\$0.2m
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ROADS

Neville Road Heavy Patching	\$1.0m
Tallwood Rd	\$0.7m
Barry Rd	\$0.7m
Hobbys Yards Rd	\$0.4m

FOOTPATHS & SHARED PATHWAYS

Plumb St/Palmer St Footpath – Piggott Pl – Orange Rd	\$0.3m
Orange Rd Footpath – Binstead St – Palmer St	\$0.1m

BRIDGES, CULVERTS AND STORMWATER

Four Mile Creek Road Swallow Creek	\$1.5m
Stabback & Unwin St	\$1.1m

SEWER NETWORK

Replacement/Lining Sewer Mains	\$0.2m
Strategic Business Plan & Sewerage Treatment Plant Capacity Upgrade Investigation	\$0.3m

Read more on the Current Projects section of the Council website which includes the funding sources, project scope and timelines for the above works.

Plans, Designs & Studies

DEVELOPMENT CONTROL PLAN REVIEW

Blayney Development Control Plan (DCP) was implemented in 2018 and provides detailed guidance for proposed development within the Blayney Shire. After 5 years of operation, it is time to undertake a review and determine if any updates and/or changes need to be made.

BLAYNEY FLOOD STUDY REVIEW

Council has engaged a specialist consultant to undertake a review of existing flood studies and modelling for the Blayney township. This study will include consideration of overland flow in certain storm events.

DETAILED DESIGN FOR BLAYNEY & MILLTHORPE MAINSTREET PRECINCTS

Following the preparation of concept MasterPlans for Blayney & Millthorpe Mainstreets, Council will now progress development of detailed survey and designs including defined plans and staging programs so detailed costings can be prepared for consideration by Council for inclusion in Councils Long Term Financial Plan.

CONCEPT MASTER PLANNING BLAYNEY SHOWGROUND

Development of a concept Masterplan for the Blayney Showground will consider opportunities and critically set a strategic direction for guiding future development of the facility.

10) INFRASTRUCTURE SERVICES MONTHLY REPORT**Department:** Infrastructure Services**Author:** Director Infrastructure Services**CSP Link:** 1. Maintain and Improve Public Infrastructure and Services**File No:** GO.ME.1**Recommendation:**

That the Infrastructure Services Monthly Report for May 2023 be received and noted.

Reason for Report:

To update Councillors on matters associated with shire infrastructure, its maintenance, operation, upgrade, and construction.

Report:**Major Contracts****Leabeater Street Bridge (FCB1)**

This project is now complete. Council has contacted the Minister for Regional Transport and Roads, seeking to arrange an official opening.

Belubula Way Bridge (REPAIR, R4R9)

Some minor work is required to improve the bypass track before construction can commence. Pre-cast components are currently being constructed. It is anticipated that the bridge works will commence in May, with completion projected 8 weeks from commencement.

Four Mile Creek Road Bridge (FCB2A)

The following preliminary works are now complete; detail survey, hydrological studies, geotechnical investigation, road alignment design. It is the intention that a new bridge will be constructed next to the existing bridge which will substantially improve road alignment in this area and minimise disruption to traffic flow during construction. A land acquisition is required as part of this project and is in progress. Once complete, the project will be tendered.

Major Works**Hobbys Yards Road Repair (R4R8)**

Works to be performed using the remaining Resources for Regions Round 8 funding have been scoped and issued to a contractor for delivery under a Local Government Procurement (LGP) contract. Works have substantially commenced, with minor closeout items yet to commence. Sealing of road planned for mid-May, with drainage upgrades to be undertaken after winter.

Gap Road Culvert Repair (Storm Damage)

Sealing works are completed. Linemarking and guideposts are programmed for installation by the end of May 2023.

Errowanbang Road Repair (Storm Damage)

Road works have now been completed to remediate Errowanbang Road for the section that extends for approximately 1km south of Gap Road.

Outstanding items is a culvert repair and Linemarking. These remaining works are on track for completion by the end of May 2023.

Forest Reefs Road Reconstruction (R4R7, OLG Flood Recovery)

All major drainage systems (pipes and culvert) have been placed and constructed. Road pavement construction has commenced, and the road is expected to be sealed by the end of May. Outside of road building, minor excavation works are scheduled to better tie in the table drains with the new road.

Stabback Street Cul-de-sac Repair (RLRRP)

This project is complete.

Errowanbang Road, Gooleys Creek Repair (RLRRP)

Road works have been completed, with sealing occurring on the 18th of April. The pavement is currently being monitored for defects before final project completion is signed off.

South Blayney Pavement Repairs (RLRRP)

This project has been scoped to patch repair failures located in Lovejoy Ave, Meek St and Terragong/Medway St intersection. Works are currently underway, with most priority one and two patches completed. Works are expected to be completed by the end of May.

Minor Road WorksMaintenance works

Pothole patching has been performed on segments of the following roads: Newbridge Road, Errowanbang Road, Carcoar Road.

The following areas have also undergone pothole patching: Blayney Waste Facility entrance, Panuara, Blayney.

Maintenance grading has been undertaken on unsealed roads within the Blayney, Greghamstown, and Lyndhurst, Garland areas.

Roadside mowing has been undertaken on Belubula Way, Four Mile Creek Road, Burnt Yards Road, Errowanbang Road. These roads are funded through the RFS Hazard Reduction Program.

FootpathsElliot Street, Millthorpe (R4R8)

Works on the Elliot Street path are expected to commence in May.

Trunkey Street, Newbridge (R4R8)

Following extensive community consultation, the design has been finalised for Trunkey Street, Newbridge. Tree works and subsequent construction works will be scheduled to commence after Newbridge Winter Solstice event.

Belubula River Walk – Stage 3 (BBRF5)

The Boardwalk is now complete. A concrete path will be completed to connect into the existing footpath in Henry Street by 12 May (weather permitting).

Outstanding works to be completed are only the landscaping - tree planting.

A draft landscaping concept layout is currently being prepared and will be distributed to Councillors once complete.

Belubula River Walk – Stage 4 (SCCF4)

The work to construct the cul-de-sacs at the end of Stillingfleet and Charles Streets will commence by mid-May. Fencing work around the dams at the back of Heritage Park have been completed.

Open Spaces & FacilitiesSmart Hub Lighting & Access Control

CWELC lighting, Dakers Oval amenities, and Redmond Oval lighting and access control sites are online with final programming and software deliverables outstanding.

Once completed and commissioned, this will enable Council to provide, monitor and control, access and lighting at these sites remotely. The locks at KGO change rooms still require commissioning.

King George Oval Upgrades (R4R8, SCCF4, SCCF5)

Following award of the Carpark tender discussions are underway with the contractor in regard to a deferred commencement. The reason for this is due to the approaching winter weather which is not favourable for granular base construction and poses quality assurance risks.

Footpath works have been completed within the KGO complex, and the footpath and exit layback at Charles Street has been completed. Painting of the grandstands and the toilet block has also commenced.

Lighting upgrade has commenced with the trenching and initial electrical works complete. The footings for the light poles will be installed in May. It is anticipated the lights will be erected and operational in June.

Carrington Park Toilet Refurbishments (R4R8)

Council officers are currently reviewing the scope of the project.

Heritage Park New Toilets (R4R8)

A preliminary concept design has been developed. Council will be briefed at the June workshop to seek further direction.

Recycled Water Treatment Plant

Commissioning and validation of the plant has been completed and has passed all the required specifications to produce recycle water.

The irrigation system at Napier Oval is operational. King George Oval had some unanticipated issues commissioning the irrigation pumps but should be fully operational in the coming weeks.

Final handover of the control system for the standpipe is outstanding, which will enable fobs to be issued to customers and automated filling to take place. In the interim the plant is able to be run manually if water is required from the standpipe.

Assets

Staff have reviewed a second draft valuation report for the Building and Other Structures Fair Value assessment for all building assets and provided feedback to the consultant. There have been significant delays in obtaining the final valuation from the consultants, delaying the completion of the Draft Revaluation.

The March quarterly reconciliations for all asset classes have been completed and work papers for asset additions in June are nearing completion.

Risk/Policy/Legislation Considerations:

Information report only.

Budget Implications:

Nil

Enclosures (following report)

Nil

Attachments (separate document)

Nil

11) **PLANNING PROPOSAL TO AMEND THE BLAYNEY LOCAL ENVIRONMENTAL PLAN 2012 - CLARKE STREET RECLASSIFICATION**

Department: Planning and Environmental Services

Author: Manager Development Assessment

CSP Link: 5. Protect Our Natural Environment

File No: DB.AB.1777

Recommendation:

That Council:

1. Endorses the draft Planning Proposal for submission to the Minister for Planning in accordance with Section 3.34(1) of the Environmental Planning and Assessment Act 1979, requesting a Gateway Determination, pursuant to Section 3.34(2) of the Environmental Planning and Assessment Act 1979.
2. Request delegation to finalise and make the draft Local Environmental Plan, pursuant to Section 3.36 of the Environmental Planning and Assessment Act 1979.

Reason for Report:

The purpose of this report is to seek Council's resolution to approve submission of the Planning Proposal to the NSW Government (Department of Planning and Environment – DPE) to seek a Gateway Determination to amend *Blayney Local Environmental Plan 2012* (BLEP2012) as outlined in the attached Planning Proposal.

Background:

Council, at its May 2022 meeting, resolved (Resolution 2205/019) to endorse the closure of certain parts of Clarke Street, Blayney to enable agreement for that land to be incorporated into adjacent private lands that currently encroach onto Clarke Street.

Subsequently, Council has received legal advice that in order to dedicate it as public road to close those portions – it must first be reclassified from community to operational land. Please see additional detail in the Planning Proposal *Section 2 – Proposal Background*.

There are no Council land use strategies or strategic studies that specifically address this issue with Clarke Street as it has been identified after their adoption.

Report:

The subject Planning Proposal proposes to reclassify all of Clarke Street from community to operational land (so it can subsequently be dedicated as a 'public road').

The method for achieving this is to add Clarke St to BLEP2012 Schedule 4 that automatically reclassify the land under Clause 5.2 of BLEP2012.

Clarke St has no known registered interests, easements or restrictions so it would be included in BLEP2012 Schedule 4 Part 1 – no interest. A Survey Plan of Clarke St is currently being prepared.

Way Forward:

If Council makes the resolutions in accordance with this report, the Planning Proposal will be sent to DPE to seek a Gateway Determination that may include conditions prior to and for the public exhibition and public hearing associated with reclassifying public land.

Council staff will co-ordinate the finalisation of any Proposal and associated reports and place these on public exhibition for the required period (see Planning Proposal – *Section 3.5: Part 5-Community Consultation* for more details). Staff will also arrange a public hearing in accordance with the *Local Government Act & Environmental Planning & Assessment Act* requirements. Feedback and submissions from this process will be provided to Council to enable consideration of the final Proposal and amendments to BLEP2012.

Risk/Policy/Legislation Considerations:

Clarke St has effectively been operating as a 'public road' since it came into Council ownership with part road seal, kerb & gutter, drainage and utilities. However, on commencement of the *Local Government Act 1993*, it was not formally dedicated as road and by default was classified as community land rather than operational land.

This Proposal will rectify this classification to accord with its intended purpose and, in so doing, allow Council to resolve encroachments over that public road.

Budget Implications:

Allocation within the 2022/23 operational plan has already been made for iPLAN PROJECTS to assist Council with preparing this Proposal and possibly assisting with finalising the amendment to BLEP2012. This will reduce resourcing issues with Council staff who will continue to have oversight of this process.

Enclosures (following report)

Nil

Attachments (separate document)

- 1 Planning Proposal for the Reclassification (of Clarke St) from Community to Operational Land. 24 Pages

Matters to be dealt with in closed committee

In accordance with the Local Government Act (1993) and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

12) ASSIGNMENT OF LEASE FOR PART 97 ADELAIDE STREET

This matter is considered to be confidential under Section 10A(2) (e) of the Local Government Act, as it deals with information that would, if disclosed, prejudice the maintenance of law.